

Billings Job Service Employer Committee Regular Meeting Minutes

Date: June 19, 2013

Location: Billings Job Service Office

Attending: Karen Sinclair (Alternatives, Inc.), LynnDee Schmidt, JSEC Treasurer (Yellowstone County), Jennifer Kobza, JSEC Chairperson (HDR Engineering), Tonya Rose (Alternatives, Inc.), Jennifer Flinchbaugh (Crowne Plaza Hotel), Pat Reuss, (MSUB Career Services), Denise Smith (Billings Home Builders Assoc.) Trisha Glen (BJS Co-coordinator), Jana Nelson (JSEC Coordinator), Ryan Van Ballegooyen (BJS Manager), John Harper (BJS Supervisor).

The meeting was called to order by Jen Kobza.

Approval of previous meeting minutes: Minutes from the 5/15/2013 meeting were submitted for approval. A motion was made to accept the minutes as submitted. The motion was seconded. Motion passed.

Outgoing Chairperson's report: Jen wanted to let everyone know how much she appreciated being included in the recent Yellow Ribbon event. It was a great way to network with the returning vets, as well as other employers who participated in the event. She also thanked the JSEC members for their support during this past year as Chair of the Billings JSEC. She was very appreciative of being nominated and receiving the JSEC Chairperson of the Year at the 2012 MSEC Annual Meeting.

New Officers: Chair - Denise Smith, Home Builders Association; Vice-Chair – Jen Kobza, HDR Engineering, Inc., Treasurer – LynnDee Schmidt, Yellowstone County. Denise assumed the Chair duties.

Treasurer's Report: LynnDee Schmidt, JSEC Treasurer presented the Treasurer's report. JSEC Fund Bank Balance as of June 19, 2013 was reported as \$31,094.01. "Outstanding Commitments" for the upcoming year, which include the scholarship payments to be made this fall (\$6,500), are equal to \$19,500. Projected balance of JSEC bank balance after future commitments: \$11,594.01.

Job Service Manager's Report: Ryan Van Ballegooyen, Manager BJS presented this report:

- Three people are leaving: Terry Harvey leaves July 31st
- UI rates are: MT 5.5%, Natl. 7.6%, Yellowstone County 3.9%
- Door counts for the month of May = 6757, there are currently 1165 job listings posted with BJS. There have been two Rapid Response events this month: EBMS and the Crow Tribe.

JSEC Coordinator's Report: Jana Nelson, Billings JSEC Coordinator presented this report:

- The ADA/FMLA ended up with 53 employers attending. Very good feedback, several mentioned they would like to see another one soon...perhaps more detailed or focused on either ADAAA or the FMLA.
- Jobs Jamboree and the Fall seminar in November – It is important the Event Planning Sub-committee get together before the planning meeting in August.

Guest Speaker: John Harper – Workforce 2023 Forum

- John spoke about the activities of the Workforce Council and the progress they have made thus far. He reviewed “The State of our Workforce: A summary of Yellowstone County’s Workforce Opportunities and Challenges.”
 - ✓ 41% of area employers plan on increasing employment over the next year.
 - ✓ The #1 challenge to business growth reported by area businesses was finding qualified workers.
 - ✓ It is still very much a work in progress. There is a Workforce Council meeting on July 16 or July 31 (TBD). This meeting will be at the City College Campus and all are invited if they would like to find out more about what the council is doing.

Subcommittee Reports:

- Event Planning:
 - ✓ Initial details are being put into place for the Jim Nys Fall Seminar
- No other subcommittee reports were given.

New Chair: Denise Smith provided an overview of her goals for her year as JSEC Chair.

- Building Membership
- Eliminate the feel of “party planning” at the meetings and focus on topics and activities which will result in “value added” meetings
- Have a focused planning meeting in August to brainstorm about potential discussion topics and guest speakers.

New Business/Announcements

- Planning meeting will be in August: Time, place and format to be determined.

Calendar reminders:

Next regular meeting of the BJSEC: September 18, 2013

Respectfully submitted

June 30, 2013

Jana Nelson

BJSEC Coordinator